

DATE: November 5, 2013

TO: City Clerk

FROM: Representative Lily Limón

ADDRESS: 300 N. Campbell Street

TELEPHONE (915) 541-4124

Please place the following item on the (Check one): CONSENT xxxx REGULAR \_\_\_\_\_

Agenda for the Council Meeting of November 12, 2013

Appointment of Richard W. Najera to the Building & Standards Commission-A- by City

Item should read as follows: Representative Lily Limón

SPECIAL

INSTRUCTIONS:

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Building & Standards Commission

NOMINATED BY: Representative Lily Limón DISTRICT: Seven

NAME OF APPOINTEE Richard W. Najera

(Please verify correct spelling of name)

E-MAIL ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: El Paso ST: TX ZIP: 79915 PHONE: 915-740-2333

HOME ADDRESS: \_\_\_\_\_

CITY: El Paso ST: TX ZIP: 79915 PHONE: \_\_\_\_\_

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO x

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT:

William C. Helm

EXPIRATION DATE OF INCUMBENT: 02-15-2013

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: x

RESIGNED \_\_\_\_\_

REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 11/12/2013

TERM BEGINS ON : 02/15/2013

EXPIRATION DATE OF NEW APPOINTEE: 02/15/2015

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: x

2<sup>nd</sup> TERM: \_\_\_\_\_

UNEXPIRED TERM: \_\_\_\_\_

Yucca N.A. Richard W. Najera

Richard W. Najera

### **Objective**

To help an electrical contractor or a business be as profitable as possible.

### **Work Experience**

IEC of El Paso, February 2002 – March 2013

Executive Director – Administered DOL apprenticeship program. Promoted and maintained membership and chapter. Maintained financial records. Supervised apprentices and instructors. Served as a member of the IEC National Work Force Development Committee 2008 – 2013. Worked closely with unemployed apprentices to seek employment with contractor members of the association. During my 11 years I estimate that I found employment for the apprentices in the IEC program at least 75 times and graduated over 120 apprentices from a 4 year program. Monitored progress of the apprentices at the IEC school and at work per DOL requirements. Assisted the training committee to select instructors for the apprentice program. Arranged yearly approval of continuing education classes through the Texas Department of Licensing and Regulation. Promoted the IEC program with various public high schools and private programs. I inherited an association that had 10 k in the bank in 2002. In 2013 we had over 190k in the bank. Verify years of employment through current and former board member Rick Barraza at 915-549-9755.

Lone Star Electric of El Paso, August 1995 – February 2002

President and Owner – Texas Master Electrician

Estimate and bid commercial projects. Supervised all field electricians and office personnel. Tracked labor and material costs on each project. Supervised payroll, accounts payables and accounts receivables. Supervised fleet maintenance. Solicit new customers. Solicit supplier quotes and deliver material. Help prepared all job draws. Verify years of employment at my listed phone number above.

Lone Star Electric, May 1987 – August 1995

Estimator – Journeyman Electrician

Estimated and bid commercial projects. Requested quotes from suppliers. Picked up plans and addendums from architects and contractors. Did small job quotes. Reviewed all available jobs for bid through Dodge Reports and a local service. Performed small account receivable duties. Verify years of employment with Richard Najera at 915-877-2686.

KINT TV/ Channel 26, May 1984 – May 1987

Senior News Videographer - Verify years of employment with Javier Sanchez at 915-831-7771.

Lone Star Electric, 1981 – 1984

Field Electrician – All phases of commercial and residential construction. Performed some electrical service work. Verify years of employment with Richard Najera 915-877-2686.

### **Education**

University of Texas at Austin

Graduated December 1980 Bachelors of Journalism

Coronado High School – El Paso, TX  
Graduated 1976

Additional references upon request

Tom Shelton

5604-C Will Ruth El Paso, TX. 79924

915-491-2174

Rick Barraza

5049 Crossroads El Paso, TX. 79932

915-549-9755

Walt Czyrnik

2814 Stage Ctr. Dr. Bartlett, TN. 38134

901-682-3546